

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

Gen Non-Remimeo HCO POLICY LETTER OF 9 APRIL, 1965

Sthil Students
Sthil Executives
Instructors
Board of Review

URGENT

CORRECTION TO POLICY LETTERS ON
CERTIFICATION AND AWARDS

Not on Saint Hill Special Briefing Course or any other course is it required of a student to be classified or that he or she take the classification examination. Classification is a vital necessity for professional practice at the level, and no auditing fee may be charged by an auditor who has not been classified.

For the sake of maintaining the quality of auditors turned out by Saint Hill, I do, however, require that on the Saint Hill Course, check sheets be satisfactorily completed before the award of a certificate, and exercise my prerogative to examine students for the basic competency of an auditor before signing the final certificate - this examination not leading to Classification.

It is called to attention that a Saint Hill certificate does bear the word "Saint Hill" and must be safeguarded even when no classification is awarded. However, a Continental certificate may be issued when competence is not considered up to Saint Hill standards.

The definition of a Saint Hill certificate is that it is granted for complete check sheets - not amount of time on course - in Theory, Practical and on Auditing check sheet on others.

PC GRADES

On the Saint Hill course a student is only audited according to the Gradation programme of Grade Certificates, so that it is possible to have an HGA certificate with a lower grade auditing certificate as a preclear.

L. RON HUBBARD

LRH: m1
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